



Notice of meeting

Who: Nashua Region Solid Waste Management District (NRSWMD)
When: **Wednesday, September 16th, 2026, at 10 am**
Where: NRPC Conference Room, 30 Temple Street, Suite 310, Nashua, NH, 03060. If you are unable to attend in-person, you may participate remotely through [Zoom](#):
Meeting ID: 854 4093 8573
Passcode: SolidWaste

Agenda

1. Call to Order and Introductions
2. Approval of Minutes: June 17th, 2026 **(Action Item)**
3. HHW Program Status Update
4. Financial Update
 - a. FY 2028 Dues **(action item)**
5. Accepted Items Update
6. Correspondence
7. Other Business
8. Adjourn

Next NRPC Nashua Region Solid Waste Management District Meeting:
Wednesday, December 16th, 2026

Draft Minutes Nashua Region Solid Waste Management District (NRSWMD)

Wednesday, June 17, 2026, 10 am, Public Meeting with Zoom Option

Attendees:

Craig Durrett, Amherst
Pat Flynn, Brookline
Joan Cudworth, Hollis
Jay Twardosky, Hudson
Tammy Scott, Milford
Mike Fimbel, Mont Vernon
Scott Perkins, Nashua, Chair
Rhonda Whittier, Pelham, Treasurer
Michelle Cooke, Pelham (NRPC Commissioner)
Representatives from Raymar's Express, Inc., including Brad Balon

NRPC Staff:

Nick Principato, Regional Environmental Planner
Salem Quinn, Administrative/Communications Coordinator
Kate Lafond, Assistant Director
Jay Minkarah, Executive Director

1. **Call to order:** Perkins called the meeting to order at 10:02 am.
2. **Raymer's Express Inc., Styrofoam Presentation:** Balon and company presented on their Styrofoam recycling process and facility. General discussion around what is currently happening with Styrofoam, what hurdles there are for recycling, and what next steps are. Raymer's is planning to reach out to NH Recycles. Pelham is planning to do a Styrofoam recycling event.
3. **HHW Program Status Update:** Principato stated that the first three 2026 events have occurred. The three events served around 750 households, which is about halfway to 1,560, the usual number of households served per calendar year. Principato completed his HHW certification and is waiting to hear the results. At the three events, people have brought smoke detectors, which HHW can't accept. HHW also can't accept propane tanks.
4. **Officer Appointment (action item)**

Motion by Cudworth: To nominate Scott Perkins as the Chair of NRSWMD for FY 2027. Second by Twardosky. A show of hands vote was conducted. **Motion was adopted unanimously.**

Motion by Cudworth: To nominate Rhonda Whittier as the Treasurer of NRSWMD for FY 2027. Second by Twardosky. A show of hands vote was conducted. **Motion was adopted unanimously.**
5. **Financial Update** Lafond gave update on financials. Milford FY26 dues are outstanding, so she just re-sent their invoice. This was the first full year with the increase in the collection fee. This brought in over \$4K from what was budgeted. The projection is with the increase in the collection fee to make up the deficit.
 - a. **FY 2027 Budget:** there are three budget options depending on the two-year (27 and 28) vendor choice.
 - i. **Tradebe:** ~\$1.8K deficit
 - ii. **MXI:** ~\$19K deficit

iii. **Veolia:** ~\$40K deficit

b. **FY 2028 Dues:** There are four options for Annual Dues.

i. **No change**

ii. **3% increase**

iii. **5% increase**

iv. **7% increase**

The group noted that they first needed to decide on a vendor before deciding on annual dues.

6. **RFP Update/Contract Discussion:** There were three responses, which is one more than last time. Committee recommends going with Tradebe. Other vendors were too expensive. NRSWMD adjusted the contract to be two years instead of three. There was a big variation in pricing per event for each vendor.

Scott noted that Tradebe were not using masks or long sleeves at Milford events, which doesn't seem safe. Tradebe also wanted to leave items at Milford site. Principato stated that these issues can be addressed with Tradebe. They need to be safe and have them take everything. Veolia costs much more, but they also take care of the towns.

There was a sticky point regarding fluorescent lightbulbs. Besides fluorescent bulbs, batteries and vapes are also per item and not included flat fee. Pelham is now taking vapes, but other towns are not. Cudworth noted that it's difficult if some towns pay out of their budget to take batteries, but then also pay NRSWMD fees for HHW. She noted that this has happened before but with fluorescent bulbs instead of batteries or vapes, and it caused a lot of contention between the towns of the district. Principato will call towns to find out which towns/cities are collecting fluorescent tubes, batteries, vapes, used oil, electronics. He will also research what is truly hazardous waste now, since the waste stream has changed over time. Principato noted that Paints and Stains are 50% of items received at HHW. Gas is the next largest, followed by fertilizer. As dues increase, BOS will be asking about what fees go to, so it will be beneficial to get all the towns on the same page.

Motion by Cudworth: To accept the Tradebe proposal. Second by Fimbel. A show of hands vote was conducted. **Motion was adopted unanimously.**

Motion by Cudworth: To accept the FY 2027 Budget as shown on page 3 in the meeting packet. Second by Twardosky. A show of hands vote was conducted. **Motion was adopted unanimously.**

Motion by Whittier: To table the FY 2028 Dues until the September 2026 meeting. Second by Cudworth. A show of hands vote was conducted. **Motion was adopted unanimously.**

7. **Schedule A: Scope of Work, and Exhibit 3: Responsibilities of Host Communities (action item)** Nashua, Pelham, and Milford.

Motion by Cudworth: To accept Schedule A: Scope of Work, and Exhibit 3: Responsibilities of Host Communities. Second by Fimbel. A show of hands vote was conducted. **Motion was adopted unanimously.**

8. **Annual Grant and Contract Authorization (action item)**

Motion by Cudworth: THAT the Nashua Regional Planning Commission be authorized to file applications with federal, state, and local governmental units and other agencies to implement the FY 2027 work program of the Nashua Region Solid Waste Management District, and to execute agreements to receive funds for such purposes. Second by Twardosky. A show of hands vote was conducted. **Motion was adopted unanimously.**

9. Correspondence

- a. **Sanborn, Head & Associates, INC. Four Hills Secure Landfill Expansion:** Perkins reviewed the correspondence received regarding the Four Hills Landfill Expansion. Perkins accepted on behalf of the district.

10. Approval of Minutes: March 18, 2026 (Action Item): No changes were brought forward.

Motion by Cudworth: To approve March 18, 2026, Nashua Region Solid Waste Management District (NRSWMD) meeting minutes, as presented. Second by Twardosky. A show of hands vote was conducted. **Motion was adopted unanimously.**

11. Other Business: Discussion regarding the out-of-region fees. New Boston had reached out since their HHW event was cut from the budget. We informed them that while we do accept some out-of-region households for a higher fee at our events, we can't take all the households from New Boston. Perkins wanted to provide transparency around the conversation with New Boston.

12. Adjourn Meeting adjourned at 11:48 am.

The next meeting is Wednesday, September 16, 2026.

Respectfully submitted by Salem Quinn, Administrative/Communications Coordinator NRPC

FY28 NRSWMD Dues (July 1, 2027-June 30, 2028)
No change from FY27

	2024 Population	% of population	Base Fee	FY28 Dues Allocation by Pop	Host Offsets	FY28 Dues Invoiced
Amherst	11,943	0.051	\$3,786.30	\$6,386.81	\$0.00	\$10,173.11
Brookline	5,881	0.025	\$3,786.30	\$3,145.01	\$0.00	\$6,931.31
Hollis	8,674	0.037	\$3,786.30	\$4,638.63	\$0.00	\$8,424.93
Hudson	26,015	0.111	\$3,786.30	\$13,912.15	\$0.00	\$17,698.45
Litchfield	8,577	0.037	\$3,786.30	\$4,586.76	\$0.00	\$8,373.06
Merrimack	29,291	0.125	\$3,786.30	\$15,664.07	\$0.00	\$19,450.37
Milford	16,569	0.071	\$3,786.30	\$8,860.67	\$1,500.00	\$11,146.97
Mont Vernon	2,657	0.011	\$3,786.30	\$1,420.90	\$0.00	\$5,207.19
Nashua	93,011	0.398	\$3,786.30	\$49,739.89	\$6,000.00	\$47,526.19
Pelham	14,751	0.063	\$3,786.30	\$7,888.46	\$1,500.00	\$10,174.75
Windham	16,277	0.070	\$3,786.30	\$8,704.52	\$0.00	\$12,490.82
Total	233,646	1.000	\$41,649.29	\$124,947.87	\$9,000.00	\$157,597.16

Total Dues	\$166,597.16
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[*Population calculated by NH OPD](#)

Base Fee %

25%

Projections with no changes to dues

	<i>FY27 - 6 events</i>	<i>FY28 - 6 events</i>
Municipal Assessments	\$ 157,597	\$ 157,597
Starting Cash Balance	\$ 156,278	\$ 154,480
Income	\$ 234,698	\$ 234,698
Expenses	\$ 236,497	\$ 236,497
Income less Expenses	\$ (1,798)	\$ (1,798)
Ending Balance	\$ 154,480	\$ 152,681

FY28 NRSWMD Dues (July 1, 2027-June 30, 2028)
3% increase from FY27

	2024 Population	% of population	Base Fee	FY28 Dues Allocation by Pop	Host Offsets	FY28 Dues Invoiced
Amherst	11,943	0.051	\$3,899.89	\$6,578.41	\$0.00	\$10,478.30
Brookline	5,881	0.025	\$3,899.89	\$3,239.36	\$0.00	\$7,139.25
Hollis	8,674	0.037	\$3,899.89	\$4,777.79	\$0.00	\$8,677.68
Hudson	26,015	0.111	\$3,899.89	\$14,329.52	\$0.00	\$18,229.41
Litchfield	8,577	0.037	\$3,899.89	\$4,724.36	\$0.00	\$8,624.25
Merrimack	29,291	0.125	\$3,899.89	\$16,134.00	\$0.00	\$20,033.88
Milford	16,569	0.071	\$3,899.89	\$9,126.50	\$1,500.00	\$11,526.38
Mont Vernon	2,657	0.011	\$3,899.89	\$1,463.52	\$0.00	\$5,363.41
Nashua	93,011	0.398	\$3,899.89	\$51,232.09	\$6,000.00	\$49,131.97
Pelham	14,751	0.063	\$3,899.89	\$8,125.11	\$1,500.00	\$10,525.00
Windham	16,277	0.070	\$3,899.89	\$8,965.66	\$0.00	\$12,865.54
Total	233,646	1.000	\$42,898.77	\$128,696.31	\$9,000.00	\$162,595.07

Total Dues	\$171,595.07
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Base Fee %	25%
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[*Population calculated by NH OPD](#)
Projections with 3% increase to dues

	<i>FY27 - 6 events</i>	<i>FY28 - 6 events</i>
Municipal Assessments	\$ 157,597	\$ 162,595
Starting Cash Balance	\$ 156,278	\$ 154,480
Income	\$ 234,698	\$ 239,696
Expenses	\$ 236,497	\$ 236,497
Income less Expenses	\$ (1,798)	\$ 3,200
Ending Balance	\$ 154,480	\$ 157,680

FY28 NRSWMD Dues (July 1, 2027-June 30, 2028)
5% increase from FY27

	2024 Population	% of population	Base Fee	FY28 Dues Allocation by Pop	Host Offsets	FY28 Dues Invoiced
Amherst	11,943	0.051	\$3,975.61	\$6,706.15	\$0.00	\$10,681.76
Brookline	5,881	0.025	\$3,975.61	\$3,302.26	\$0.00	\$7,277.87
Hollis	8,674	0.037	\$3,975.61	\$4,870.56	\$0.00	\$8,846.18
Hudson	26,015	0.111	\$3,975.61	\$14,607.76	\$0.00	\$18,583.37
Litchfield	8,577	0.037	\$3,975.61	\$4,816.10	\$0.00	\$8,791.71
Merrimack	29,291	0.125	\$3,975.61	\$16,447.28	\$0.00	\$20,422.89
Milford	16,569	0.071	\$3,975.61	\$9,303.71	\$1,500.00	\$11,779.32
Mont Vernon	2,657	0.011	\$3,975.61	\$1,491.94	\$0.00	\$5,467.55
Nashua	93,011	0.398	\$3,975.61	\$52,226.88	\$6,000.00	\$50,202.50
Pelham	14,751	0.063	\$3,975.61	\$8,282.88	\$1,500.00	\$10,758.49
Windham	16,277	0.070	\$3,975.61	\$9,139.75	\$0.00	\$13,115.36
Total	233,646	1.000	\$43,731.75	\$131,195.26	\$9,000.00	\$165,927.02

Total Dues	\$174,927.02
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Base Fee %	25%
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[*Population calculated by NH OPD](#)
Projections with 5% increase to dues

	FY27 - 6 events	FY28 - 6 events
Municipal Assessments	\$ 157,597	\$ 165,927
Starting Cash Balance	\$ 156,278	\$ 154,480
Income	\$ 234,698	\$ 243,028
Expenses	\$ 236,497	\$ 236,497
Income less Expenses	\$ (1,798)	\$ 6,532
Ending Balance	\$ 154,480	\$ 161,011

FY28 NRSWMD Dues (July 1, 2027-June 30, 2028)
7% increase from FY27

			FY28 Dues			
	2024 Population	% of population	Base Fee	Allocation by Pop	Host Offsets	FY28 Dues Invoiced
Amherst	11,943	0.051	\$4,051.34	\$6,833.89	\$0.00	\$10,885.23
Brookline	5,881	0.025	\$4,051.34	\$3,365.16	\$0.00	\$7,416.50
Hollis	8,674	0.037	\$4,051.34	\$4,963.34	\$0.00	\$9,014.68
Hudson	26,015	0.111	\$4,051.34	\$14,886.00	\$0.00	\$18,937.34
Litchfield	8,577	0.037	\$4,051.34	\$4,907.83	\$0.00	\$8,959.17
Merrimack	29,291	0.125	\$4,051.34	\$16,760.56	\$0.00	\$20,811.90
Milford	16,569	0.071	\$4,051.34	\$9,480.92	\$1,500.00	\$12,032.26
Mont Vernon	2,657	0.011	\$4,051.34	\$1,520.36	\$0.00	\$5,571.70
Nashua	93,011	0.398	\$4,051.34	\$53,221.68	\$6,000.00	\$51,273.02
Pelham	14,751	0.063	\$4,051.34	\$8,440.65	\$1,500.00	\$10,991.99
Windham	16,277	0.070	\$4,051.34	\$9,313.84	\$0.00	\$13,365.18
Total	233,646	1.000	\$44,564.74	\$133,694.22	\$9,000.00	\$169,258.96
				Total Dues	\$178,258.96	
				Base Fee %	25%	

[*Population calculated by NH OPD](#)
Projections with 7% increase to dues

	FY27 - 6 events		FY28 - 6 events	
Municipal Assessments	\$	157,597	\$	169,259
Starting Cash Balance	\$	156,278	\$	154,480
Income	\$	234,698	\$	246,360
Expenses	\$	236,497	\$	236,497
Income less Expenses	\$	(1,798)	\$	9,864
Ending Balance	\$	154,480	\$	164,343

12:05 PM

Nashua Region Solid Waste Management District

09/11/26

Profit & Loss

Accrual Basis

July through August 2026

	Jul - Aug 26
Income	
Donation Income	133.00
Revenue - SWD Dues	157,597.16
Revenue - HHW Fees	5,241.00
Interest Income	883.73
Total Income	163,854.89
Gross Profit	163,854.89
Expense	
NRPC	7,237.29
Total Expense	7,237.29
Net Income	156,617.60

Nashua Region Solid Waste Management District

Balance Sheet

As of August 31, 2026

	Aug 31, 26
ASSETS	
Current Assets	
Checking/Savings	
TD Bank Account	172,969.37
Total Checking/Savings	172,969.37
Accounts Receivable	
A/R - Solid Waste District	160,189.78
Total Accounts Receivable	160,189.78
Total Current Assets	333,159.15
Other Assets	
NH PDIP	119,317.00
Total Other Assets	119,317.00
TOTAL ASSETS	452,476.15
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
A/P - Solid Waste District	7,237.29
Total Accounts Payable	7,237.29
Total Current Liabilities	7,237.29
Total Liabilities	7,237.29
Equity	
Capital Reserve Funds	114,026.94
Retained Earnings	174,594.32
Net Income	156,617.60
Total Equity	445,238.86
TOTAL LIABILITIES & EQUITY	452,476.15

NRSWMD Accepted Waste Matrix

Item	HHW Category	Amherst	Brookline	Hollis	Hudson	Litchfield	Merrimack	Milford	Mont Vernon	Nashua	Pelham	Windham	Notes / Conditions
Adhesives (glue, caulk, silicone, solvent-based cement)	Accepted at HHW Event	No	No	No	No	No	No	No	No	No	No	No	
Aerosols (spray paint, oven cleaner)	Accepted at HHW Event	No	No	No	No	No	No	No	No	No	No	No	
Antifreeze	Accepted at HHW Event	Yes	No	No	No	Yes	Yes	No	Yes	No	No	No	
Automotive Products — brake/transmission fluid, car wax (excludes motor oil)	Accepted at HHW Event	No	No	No	No	No	No	No	No	No	No	No	
Cleaning Solutions (ammonia, bleach, drain cleaner, oven cleaner, metal polish)	Accepted at HHW Event	No	No	No	No	No	No	No	No	No	No	No	
Fluorescent Bulbs/Tubes & CFLs	Accepted at HHW Event	Yes	No	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Creosote	Accepted at HHW Event	No	No	No	No	No	No	No	No	No	No	No	
Driveway Sealer	Accepted at HHW Event	No	No	No	No	No	No	No	No	No	No	No	
Fuels — gasoline, kerosene, camping fuel, butane, lamp oil, used cooking oil	Accepted at HHW Event	No	No	No	No	No	No	No	No	No	No	No	
Household Batteries — alkaline & rechargeable (non-automotive)	Accepted at HHW Event	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Lead Fishing Tackle	Accepted at HHW Event	No	No	Yes	No	No	Yes	No	No	No	Yes	No	
Mercury-Containing Devices (thermostats, thermometers, switches)	Accepted at HHW Event	No	No	Yes	No	Yes	Yes	No	No	Yes	Yes	No	
Oil-based Paint & Finishes (stains, lacquer, shellac, urethane, varnish, wood preservatives)	Accepted at HHW Event	No	No	No	No	No	No	No	No	No	No	No	
Pesticides & Garden Chemicals (fertilizer, weed killer, rodent killer)	Accepted at HHW Event	No	No	No	No	No	No	No	No	No	No	No	
Photo Chemicals (developer, fix)	Accepted at HHW Event	No	No	No	No	No	No	No	No	No	No	No	
Pool Chemicals	Accepted at HHW Event	No	No	No	No	No	No	No	No	No	No	No	
Road Flares	Accepted at HHW Event	No	No	No	No	No	No	No	No	No	No	No	

Solvents & Thinners (paint thinner, acetone, mineral spirits, strippers, brush cleaner)	Accepted at HHW Event	No	No	No	No	No	No	No	No	No	No	No	
Vapes	Accepted at HHW Event	No	No	No	No	No	No	No	No	No	Yes	No	
Asbestos	NOT Accepted at HHW Event	No	No	No	No	No	No	No	No	Yes	No	No	
Automotive / Car Batteries	NOT Accepted at HHW Event	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Carbon Monoxide Detectors	NOT Accepted at HHW Event	No	No	No	No	No	No	No	No	No	No	No	
Electronics (TVs, computers, monitors, tablets, etc.)	NOT Accepted at HHW Event	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	No	
Explosives & Shock-Sensitive Materials	NOT Accepted at HHW Event	No	No	No	No	No	No	No	No	No	No	No	
Fire Extinguishers	NOT Accepted at HHW Event	No	No	No	No	No	Yes	Yes	No	No	Yes	No	
Smoke Detectors	NOT Accepted at HHW Event	No	No	No	No	No	Yes	No	No	No	Yes	No	
Marine Flares	NOT Accepted at HHW Event	No	No	No	No	No	No	No	No	No	No	No	
Medications	NOT Accepted at HHW Event	No	No	No	No	No	No	No	No	No	Yes	No	
Propane Tanks & Compressed Gas Cylinders	NOT Accepted at HHW Event	Yes	Yes	Yes	No	Yes	Yes	Yes	No	Yes	Yes	Yes	
Radioactive Compounds	NOT Accepted at HHW Event	No	No	No	No	No	No	No	No	No	No	No	
Sharps & Medical Waste (needles, syringes, epi-pens)	NOT Accepted at HHW Event	No	No	No	No	Yes	Yes	Yes	No	No	Yes	Yes	
Used Motor Oil (not mixed with anything else)	NOT Accepted at HHW Event	Yes	Yes	Yes	No	Yes	Yes	Yes	No	No	Yes	Yes	
Wood or Other Materials Covered in Creosote	NOT Accepted at HHW Event	No	No	No	No	No	No	No	No	No	No	No	